

## **IMMEDIATE ATTENTION**

**Date: 16/07/2022**

### ● **Funds Payout:**

All Clients should note that Funds Payout request shall be accepted either through back office Tradeweb or Registered Mail. Further, the Clients / AP / Sub-brokers are hereby informed that with effect from **18/07/2022**, all same day funds payout request from any Clients / AP / Sub-brokers shall be accepted upto 11:00 a.m during working day. Any request for funds payout received after 11:00 a.m. shall be settled and paid in the next working day. All Clients are requested to note that preference for funds payout shall be given to request received from Tradeweb. Kindly follow below steps for Payout request through tradeweb:

1. Go to our Website <https://www.matalia.co.in/>
2. Then Click on tab of **TRADEWEB LOGIN**
3. Then you need login through your User ID as your trading code and password
4. After successful login, you need to go on **REQUEST - PAYOUT**
5. Then you need to select Fund and click on **OK**
6. Then you'll be showing your total amount fund Payout.
7. If you want to fund payout in Part, you may enter the amount of payout you need in Request colum of table and Click on **OK**
8. If you want full payout, Click on **"Select All"** and click on **OK**
9. Successful Request confirmation Pop-up will appear and your request has been successfully submitted for payout



**Stock Broking Pvt. Ltd.**

Member : • NSE • BSE • NSDL • MCX • MSEI\*

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CIN No. : U67120GJ2004PTC43511 • GST Reg. No. : 24AADCM9097M1ZT

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Compliance Officer Ph. No. : 0281 - 6697532

Authorised Signatories : Dipak C. Matalia, Rupesh C. Matalia, Dhyanesh S. Shukla

All Clients are hereby informed to mail at [account@matalia.co.in](mailto:account@matalia.co.in) and [account1@matalia.co.in](mailto:account1@matalia.co.in) for the same day funds payout from their registered mail ID as follows:

SUB: Same day fund release of request of **Client Name (Trading Code)**

**Respected Sir,**

**Client Name** : \_\_\_\_\_

**Trading Code** : \_\_\_\_\_

Kindly release my funds payout with above trading code in my registered Bank Account,

**Note:**

1. If Client made trades on the same day of funds payout request date and utilize funds payout as margin, then payout of funds shall be released on the next working day.
2. Please take note that telephonic funds payout request shall not be taken as proof of funds payout request and we are not responsible any funds payout remains unpaid over telephone. Only Mail from registered mail ID of respective Client shall be considered as valid funds payout request.

**For, Matalia Stock Broking Private Limited**



### **Policy on Pre Funded Instruments and Electronic Fund Transfer**

Prefunded instrument like Demand Draft / Pay order / Banker cheque of third party will be not accepted.

If client makes payment by any of these instruments upto Rs. 50,000/- than it should be confirm with client that payment received is debited to his/her designated bank account. And if the amount exceed Rs.50,000/- than payment received is debited to his/her designated bank account, proof of the same is to be obtained from client.

Further if clients transfer his fund directly i.e. UPI, IMPS, ECS or RTGS or any other electronic mode, then it should be verify that payment received is debited to his/her designated bank account. If payment is not received from the said designated bank account than such fund will be marked and transferred as suspense and after receiving necessary documents from client it will be credited to his/her account